

Introduction to Computer Use with Bill Evans bevans@mta.ca

Tu & Th 2:00-4:00 in Room 102 Dunn Building, Mount A

4 classes (Tu April 27, Th April 29, Tu May 4 & Th May 6, 2010)

Maximum 15

Storm Policy: No Classes when schools are closed in Sackville

An introduction to computer use. Participants should have some experience using a mouse and the keyboard, and should have accessed email at least once. The course will cover the basics of computer use in two weeks (total of 8 hours)

Instructor Bio:

Bill has had 20 years in Information Technology -- currently Network Analyst with Computing Services at Mount Allison University and has taught similar classes on other occasions

Some people are very sensitive to perfumes and other scents. Please respect a scent free environment by not using scented products. Thank you.

A note to seniors about class attendance and absenteeism....

As you know, our instructors are all volunteers, who work very hard at putting courses together. Your cooperation is appreciated in letting them know if you are unable to attend any of the classes as most instructors plan weekly classes that are appropriate to the number of registered students in the course.

If circumstances change between registration and the first class, or if you decide to withdraw after the first or second class, please email tsccordinator@nbnet.nb.ca or call 364-2780. Many courses have a wait list and this could allow someone else to take your place.

Sometimes, seniors have travel plans or medical appointments made in advance. It would help instructors to know this at registration, if possible, so that class material may be adjusted accordingly. Illness, as well as other unanticipated and unavoidable conflicts can occur. If you are able, please let your instructor know as soon as possible if you will miss a class.

Thank you!